



ACBO TRAINING INSTITUTE
Thursday, November 13 and Friday November 14, 2008
Sacramento Embassy Suites Hotel

A G E N D A
Thursday, November 13, 2008

9:00 a.m. Check In/Registration/Coffee and Conversation

10:00 a.m. Welcome and Introductions
Program Schedule Review

*Mike Brandy, CBO (retired), Foothill DeAnza CCD
Bonnie Dowd, Assistant Superintendent/Vice President for
Finance and Administrative Services, Palomar College
Susan Bray, Director of Operations, ACCCA/ACBO*

**THE COLLECTIVE BARGAINING PROCESS: The Art of
Agreements and the Science of Costing**
*Jon Sharpe, Deputy Chancellor, Finance and
Administration, Los Rios CCD*

12 Noon Luncheon

**BUILDING THE BUDGET: Process, Best Practices and
Timelines**
*Kathy Blackwood, Chief Financial Officer, San Mateo
County CCD; and, Scott Miller, Vice President, Business
and Finance, Napa Valley CCD.*

4:30 p.m. Adjournment

6:00 p.m. Hosted Class Dinner—Location to be announced

Friday, November 14, 2008

8:30 a.m.

INTERNAL AUDITS & FRAUD PROTECTION

Richard Kudlik, Director of Internal Auditors, Coast CCD

10 a.m.

UNDERSTANDING THE SACRAMENTO SCENE

Erik Skinner, Vice Chancellor of Fiscal Policy, Chancellor's Office

Noon

**Lunch with the ACBO Board of Directors followed by
Adjournment**

**NEXT SESSION
FEBRUARY 12-13, 2009**