



ACBO TRAINING INSTITUTE
Thursday, November 13 and Friday November 14, 2008
Sacramento Embassy Suites Hotel

A G E N D A
Thursday, November 13, 2008

9:00 a.m. **Check In/Registration/Coffee and Conversation**

10:00 a.m. **Welcome and Introductions**
Program Schedule Review

Mike Brandy, CBO (retired), Foothill DeAnza CCD
Bonnie Dowd, Assistant Superintendent/Vice President for
Finance and Administrative Services, Palomar College
Susan Bray, Director of Operations, ACCCA/ACBO

THE COLLECTIVE BARGAINING PROCESS: The Art of
Agreements and the Science of Costing
Jon Sharpe, Deputy Chancellor, Finance and
Administration, Los Rios CCD

12 Noon **Luncheon**

1:00 p.m. **BUILDING THE BUDGET: Process, Best Practices and**
Timelines
Kathy Blackwood, Chief Financial Officer, San Mateo
County CCD; and, Scott Miller, Vice President, Business
and Finance, Napa Valley CCD.

4:30 p.m. **Adjournment**

6:00 p.m. **Hosted Class Dinner—Location to be announced**

Friday, November 14, 2008

8:30 a.m.

INTERNAL AUDITS & FRAUD PROTECTION

Richard Kudlik, Director of Internal Auditors, Coast CCD

10 a.m.

UNDERSTANDING THE SACRAMENTO SCENE

Erik Skinner, Vice Chancellor of Fiscal Policy, Chancellor's Office

Noon

**Lunch with the ACBO Board of Directors followed by
Adjournment**

**NEXT SESSION
FEBRUARY 12-13, 2009**