ACBO Institute I
(Session 1)
March 1-3, 2023
State Chancellor's Office Building
CA Community College Foundation 3rd Floor
(follow signage when exiting elevator)
1102 Q Street
Sacramento CA

Wednesday March 1st

10:30 a.m. – 11:00 a.m.	Check-in, Networking, Coffee & Conversation
11:00 p.m. – 12:00 p.m.	Welcome, Introductions and Getting to Know You Colleagues & Co-Facilitators (Bonnie & Chris)
12:00 p.m. – 12:30 p.m.	ACBO Institute 1 Learning Objectives (Bonnie)
12:30 p.m. – 1:30 p.m.	Lunch Break
1:30 p.m. - 2:00 p.m.	Ethics & Importance of Soft Skills (Bonnie)
2:00 p.m. – 2:30 p.m.	Introduction to the CCC System (Chris)
2:30 p.m. – 3:00 p.m.	External Oversight (ACCJC, audits, media, public) (Chris)
3:00 p.m. – 3:15 p.m.	Break
3:15 p.m. – 4:15 p.m.	Topic #1 - Leadership (Bonnie)
4:15 p.m. – 5:00 p.m.	Introduce Institute Group Project (Chris & Bonnie)
5:00 p.m. – 5:30 p.m.	Review 1st day, solicit feedback and preview tomorrow (Bonnie)
5:30 p.m.	Transition to hotel and dinner on your own

Thursday, March 2nd

8:00 a.m. – 8:30 a.m.	Coffee and Conversation
8:30 a.m. – 10:30 a.m.	Capital Building Tour 9:00-10:00 a.m. (8:30 meet in hotel Lobby)

Time	Topic
10:30 a.m. – 12:00 p.m.	Topic #2 – "Nuts and Bolts" of Budgets and Finance Overview (Bonnie)
12:00 a.m. - 12:45 p.m.	Lunch Break
12:45 p.m. – 2:15 p.m.	Topic #2 – "Nuts and Bolts" cont'd with emphasis on SCFF & Exhibit C (Bonnie)
2:15 p.m. – 2:45 p.m.	Group Project self-selection of group memberships (Bonnie)
2:45 p.m. – 3:00 p.m.	Topic #3 – Fiscal Operations (e.g., accounting, payroll, purchasing, central services, parking, police, etc.) (Bonnie)
3:00 p.m. – 3: 15 p.m.	Break
3:00 p.m. – 3:30 p.m.	Topic #4 – Law & Finance Major Legal Considerations for CCC (Bonnie)
3:30 p.m. – 4:00 p.m.	Topic #5 – Auxiliary, Enterprise & Foundation Operations (Chris)
4:00 p.m. – 4:45 p.m.	Topic #6 – Technology including Intro to "AI" (Chris)
4:45 p.m. – 5:15 p.m.	Meet and Greet Presentations by Firms Hosting Dinner
5:15 p.m.	Transition to hotel & Preparation for Hosted (across from hotel)
6:00 p.m. – 8:00 p.m.	Hosted Dinner at "Cafeteria 15L" (private room)

Friday, March 3rd

Time	Topic
8:30 a.m. – 9:00 a.m.	Coffee & Conversation
9:00 a.m. – 9:45 a.m.	Topic #7 – How to Be an Effective Leader and Common Threads of being a Successful CBO (Bonnie)
9:45 a.m. – 10:30 a.m.	Topic#8 – 10+1 Participatory Governance & Working with Constituency Groups (Bonnie)
10:30 a.m. – 10:45 a.m.	Break
10:45 a.m. – 11:15 a.m.	Session #1 Wrap Up & Session #2 April 5-7 Overview (Bonnie & Chris)
11:15 a.m. – 12:15 p.m.	Group Project Time & guidance by Chris & Bonnie
12:15 p.m. – 1:00 p.m.	Lunch Break
1:00 p.m.	Adjournment