



## **Spring 2022 ACBO Institute I**

### ***Zoom Sessions – March 11, 25 & April 22, 2022***

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/95412096281>

### ***In-person Session April 6-8, 2022***

***State Chancellor's Office  
4th Floor CA Community College Foundation  
1102 Q Street, Sacramento CA***

#### **Facilitators:**

**Bonnie Ann Dowd, Ed.D, Executive Vice Chancellor, SDCCD  
(bdowd@sdccd.edu)**

**Chris Dela Rosa, D.M, Vice President, Ohlone CCD  
(CDelaRosa@ohlone.edu)**

## **INSTITUTE AGENDAS**

### **Virtual Session - Friday, March 11 – Topics/Presenters 1:00 – 5:00 p.m.**

Welcome, Introductions and Getting to Know Your Colleagues – Bonnie & Chris  
Institute I Learning Objectives - Bonnie  
Introduction to the CCC System - Chris  
External Oversight (ACCJC, audits, public records requests, etc.) - Chris  
CA community colleges Finance History – Bonnie  
Leadership and Importance of Soft Skills – Bonnie  
Review 1<sup>st</sup> day, solicit feedback and preview March 25<sup>th</sup> - Bonnie

### **Virtual Session - Friday, March 25 – Topics/Presenters 1:00 – 5:00 p.m.**

Check-in since last virtual session – Bonnie  
Diversity, Equity, Inclusion, Accessibility (DEIA) –  
**Presenter:** Greg Smith, VC, Human Resources, SDCCD (1:00-2:15 pm)  
Budget and Finance Overview with emphasis on SCFF – Bonnie & Chris  
“Meet and Greet” & group scenarios discussion - Bonnie (3:00 – 4:15 pm)  
**Guests:** ACBO Board of Directors  
Introduce Group Project (April 16<sup>th</sup>) - Chris  
Review 2<sup>nd</sup> session; solicit feedback and preview In-person April 6-8<sup>th</sup> - Bonnie

**In-Person Sessions - Foundation for California Community Colleges (1102 Q Street, Suite 4800 (4<sup>th</sup> floor), Conference Rooms 1&2, Sacramento, CA 95811**

**Wednesday, April 6<sup>th</sup>**

10:30 a.m. – 11:00 a.m.	Check-in, Networking, Coffee & Conversation
11:00 p.m. – 12:15 p.m.	CCC System Office, Institutional Supports and Success Division Panel
12:15 p.m. – 1:00 p.m.	Lunch with CCC System Staff
1:00 p.m. – 2:15 p.m.	Facilities Management and All It Entails <i>Presenter:</i> Ann-Marie Gabel, CPA, Vice Chancellor, South Orange CCD
2:15 p.m. – 3:15 p.m.	Budget & Finance Overview (cont'd) – Bonnie & Chris
3:15 p.m. – 3:30 p.m.	Break
3:30 p.m. – 4:00 p.m.	Fiscal Operations (e.g., accounting, payroll, purchasing, central services, parking, police, etc.) Bonnie & Chris
4:00 p.m. – 5:00 p.m.	Group Project Working Time with assistance from Bonnie & Chris
5:00 p.m. – 5:30 p.m.	Review day, solicit feedback and preview tomorrow
5:30 p.m.	Transition to hotel and Dinner on your own

**Thursday, April 7<sup>th</sup>**

8:00 a.m. – 8:30 a.m.	Coffee and Conversation
8:30 a.m. – 9:00 a.m.	Check-in questions and overview for the day – Bonnie
9:00 a.m. – 10:15 a.m.	Enrollment Management & Impact on Funding <i>Presenter:</i> Mario Rodriguez, Vice Chancellor Los Rios Community College District
10:15 a.m. – 10:45 a.m.	Law & Finance Major Legal Considerations for CCC - Bonnie
10:45 a.m. – 11:15 a.m.	Technology - Chris
11:15 p.m. – Noon`	Leadership and Soft Skills (cont'd) - Bonnie
Noon – 12:45 p.m.	Lunch

12:45 p.m. – 1:30 p.m.	10+1 Participatory Governance & Working with Constituencies - Bonnie
1:30 p.m. - 2:00 p.m.	Auxiliary, Enterprise & Foundation Operations - Chris
2:00 p.m. – 2:15 p.m.	Break
2:15 p.m. – 3:15 p.m.	“Grab Bag” Topics Discussed – Bonnie & Chris
3:15 p.m. – 4:30 p.m.	Group Project Working Time with assistance from Bonnie & Chris
4:30 p.m. – 4:45 p.m.	Review day, solicit feedback and preview tomorrow
4:45 p.m. - 5:15 p.m.	Meet and Greet Presentations by RBC, Citi and KNN dinner hosts
5:15 p.m.	Transition to hotel and restaurant
6:00 p.m. – 8:00 p.m.	Hosted Dinner at Cafeteria 15 L (across the street from hotel)

### **Virtual Session - Friday, April 8**

8:30 a.m. – 9:00 a.m.	Coffee & Conversation
9:00 a.m. – 10:00 a.m.	How to Be an Effective Leader and Common Threads of being a Successful CBO - Bonnie
10:00 a.m. – 11:00 a.m.	Group Project Working Time with assistance from Bonnie & Chris
11:00 a.m. – 12:00 Noon	Meet and Greet Guests – TBD
12:00 p.m. - 12:15 p.m.	Review of the day, solicit feedback and preview final session (April 22)
12:15 p.m. – 1:00 p.m.	Lunch and Adjournment

### **Virtual and Final Session – Topics/Presenters 8:30 a.m. – 1:00 p.m.**

#### **Friday, April 22<sup>nd</sup>**

Group Presentations (6 groups; 4 with 6 and 2 with 5 members)

ACBO Institute I feedback, wrap up and graduation closure