

## **ACBO Institute II**

### **Group Project Assignment – To be Presented June 24, 2022**

#### **Introduction, Format and Background for the Institute Project**

Presentations are to be done during in-person session on Friday, June 24

#### **Group Size:**

Five (5) groups of four (4) participants to be self-selected during May 13 virtual session.

#### **Presentations Format:**

All members of each group are to participate in the presentation. Each group may determine their own presentation's style. Presentations are to be 15-20 minutes in length with an additional 5 minutes for set up and 5-10 minutes for audience feedback. There will be one 10-minute break for everyone after the second (2nd) group presentation.

#### **Project Background:**

As you are all aware, the California Community Colleges System has been undergoing many changes in recent years including a major shift to the Student Centered Funding Formula (SCFF) and more recently, beginning to emerge from a global pandemic. In addition, colleges/districts have been inundated in recent years with many new initiatives such as: Student Equity and Achievement Program (SEAP), Strong Workforce, Basic Needs, Dreamer resources, student housing, etc.

Needless to say there are the usual challenges for any multi or single college district with regard to operations such as: changes in leadership at the CEO and/or Board of Trustees level; campus safety and security issues; accreditation requirements; collective bargaining and meet and confer with employee representatives; economic downturns and upturns; building and maintaining new and existing facilities; local bond propositions and issuing bonds; cyber security and technological changes including implementation of new ERP systems; the need for more data driven decision making, etc.

We have made every attempt to address most of the above issues during this year's Institute II by bringing in subject matter experts, through various discussions and idea sharing based upon everyone's experiences and by providing recommended resources and individual and group project activities.

**Project Assignment:** Consisting of two parts as follows:

**Part A:** Groups are to create their own college or district. Each group is to define their institution as to whether it is a single or multi-college district. Establish various factors for your college/district as to the FTES and student-headcount, how many full-time versus part-time faculty and staff, etc. Name your college/district and define the geographical nature of your institution e.g., urban, rural etc. Include in your description some background information about your college/district as to the size of your Board of Trustees, how long your CEO has been in that position and any other factors you think relevant to your fictitious college/district.

**Part B:** Like most other colleges in the state, your fictitious college/district is experiencing declines in enrollment. In addition to the challenges wrought by declining FTES, identify at least one other challenge that needs to be addressed at your college/district related to some of the areas identified in the **Project Background** section above or other challenges that exist at your college/district that require your

attention as the District Chief Business Officer. The presentation should include specifics as to the challenges that need to be addressed; how you would go about addressing these challenges in a participative consultative environment such as the California community college system; and what unintended consequences or resistance you might face in bringing forward your recommended solutions while ensuring fiscal solvency, institutional improvements, and acceptance by all constituencies.

The purpose of this group assignment is to create a presentation scenario working with your peer colleagues in Institute II where you create a real-life situation each of you might face as a District Chief Business Officer (the District CBO). All five groups will present their college/district and its challenges whether internal or external and recommended solutions at the final Institute II session on June 24, 2022.

Be creative in developing your presentation, which may be done in a tutorial format or any type of format you chose to use for your presentation. The presentations should address why the topics you chose are relevant to community colleges/districts and what impact you believe your recommendations will have on faculty, staff and most importantly on the students your college/district serves.

Don't forget to choose a title for your presentation; tell your story in a manner that will attract and keep the attention of your peer audience; and most importantly, in addition to learning from each other and from the process you followed as a group, don't forget to have fun!