



**ACBO Institute II
(Session 2)**

***April 3 - 5, 2019
Hilton San Diego Airport/Harbor Island
San Diego, CA
Meeting Room – Spinnaker***

Facilitators:

Dr. Bonnie Ann Dowd, Executive Vice Chancellor, Business & Technology Services, San Diego Community College District, ACBO Board Member, Chair of several state workgroups and CA Senate appointed member for the Student Centered Funding Formula Oversight Committee.

Mr. James Austin - Retired former CBO at the college, district and state levels; and currently financial consultant to FCMAT, ACCJC and individual districts.

Wednesday, April 3rd

10:00 a.m.	Check in, Coffee and Networking
10:30 a.m.	Review Session II Agenda and “wish list”
11:00 a.m.	<i>Work - Life Balance Activity with Dr. Michele McIntyre, L.Ac., DACM</i>
Noon	Lunch
1:00 p.m.	<i>Assessing and Ensuring Technology Security Larry Suto, Security Center representative from the California Community Colleges Technology Center located at Butte CCD</i>
2:15 p.m.	Break
2:30 p.m.	<i>Student Centered Funding Formula Update & Debriefing of Individual Writing Assignment - Bonnie</i>
3:15 p.m.	<i>Fiscal Oversight by Three Major Agencies – Jim</i>

3:45 p.m.	End of Day Feedback
4:00 p.m.	Group Presentation Check In & Work Time – Bonnie & Jim
5:00 p.m.	Evening & Dinner on your own

Thursday, April 4th

8:00 a.m.	Coffee and Networking Conversation
8:30 a.m.	Debriefing Feedback
9:00 a.m.	<p><i>“I just inherited facilities & construction...Now what?”</i> Tim Flood, Vice President, Administrative Services, District CBO <i>MiraCosta CCD and formally Southwestern CCD</i></p>
10:00 a.m.	<p><i>How to facilitate discussions with faculty in which they don’t feel threatened and are engaged?</i> - Bonnie</p>
10:30 a.m.	<p><i>ACCJC Purpose and Role in Monitoring Fiscal Health</i> Dr. Stephanie Droker, Senior Vice President, ACCJC & Christine Statton, Vice President, Administrative Services/District CBO, College of Sequoias</p>
Noon	Lunch
1:00 p.m.	Group Presentations Check -In
1:30 p.m.	<p><i>Law and Order Sessions...Topics Which All CBOs Need to Know</i> (Q&A after each session with a mid-point 10 minute break)</p> <p>First – <i>Procurement and Contract Related Laws</i> Stephen M. McLoughlin, Attorney, Atkinson, Andelson, Loya, Ruud & Romo</p> <p>Second – <i>Campus Security and Safety</i> Davis Nighswonger, Police Chief at Southwestern CCD</p> <p>Third - <i>Statement of Economic Interests – Form 700</i> Ljubiša Kostić, Attorney, Director, Legal Services and Equal Employment Opportunity, SDCCD</p>

4:30 p.m.	ACBO Spring 2019 Institute II Session 1 and 2 Feedback Survey
5:00 p.m.	Meet & Greet Evening's Dinner hosts and Learn about RBC Capital Markets - Rod Carter, Managing Director
6:00 p.m.	Travel Time to Restaurant
6:30 p.m.	Hosted Dinner at – Coasterra 880 Harbor Island Drive San Diego, CA 92101 (619) 814-1300
	An Innovative & Modern Mexican Cuisine – San Diego's Premier Bayfront Dinning Destination

Friday, April 5th

8:30 a.m.	Coffee and Conversation
9:00 a.m.	Group presentations – 4 Groups (Each group will have 20 minutes to present, with 10 minutes for transition from one group to next and a 10 minute mid-point break for a total of 2 1/4hours.)
11:15 a.m.	Meet with the ACBO Board
Noon	Graduation
12:15 p.m.	Closing Luncheon with ACBO Board