



## **ACBO Institute II (Session 2)**

*April 3 - 5, 2019  
Hilton San Diego Airport/Harbor Island  
San Diego, CA  
Meeting Room – Spinnaker*

### **Facilitators:**

***Dr. Bonnie Ann Dowd, Executive Vice Chancellor, Business & Technology Services, San Diego Community College District, ACBO Board Member, Chair of several state workgroups and CA Senate appointed member for the Student Centered Funding Formula Oversight Committee.***

***Mr. James Austin - Retired former CBO at the college, district and state levels; and currently financial consultant to FCMAT, ACCJC and individual districts.***

### **Wednesday, April 3rd**

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| <b>10:00 a.m.</b> | <b>Check in, Coffee and Networking</b>  |
| <b>10:30 a.m.</b> | <b>Review Session II Agenda and “wish list”</b>   |
| <b>11:00 a.m.</b> | <b><i>Work - Life Balance Activity with<br/>Dr. Michele McIntyre, L.Ac., DACM</i></b>   |
| <b>Noon</b>       | <b>Lunch</b>  |
| <b>1:00 p.m.</b>  | <b><i>Assessing and Ensuring Technology Security</i></b><br><b>Larry Suto, Security Center representative from the California Community Colleges Technology Center located at Butte CCD</b> |
| <b>2:15 p.m.</b>  | <b>Break</b>  |
| <b>2:30 p.m.</b>  | <b><i>Student Centered Funding Formula Update &amp; Debriefing of Individual Writing Assignment - Bonnie</i></b>  |
| <b>3:15 p.m.</b>  | <b><i>Fiscal Oversight by Three Major Agencies – Jim</i></b>  |

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| 3:45 p.m. | <b>End of Day Feedback</b>  |
| 4:00 p.m. | <b>Group Presentation Check In &amp; Work Time – Bonnie &amp; Jim</b> |
| 5:00 p.m. | <b>Evening &amp; Dinner on your own</b>                               |

## **Thursday, April 4th**

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| 8:00 a.m.  | <b>Coffee and Networking Conversation</b>   |
| 8:30 a.m.  | <b>Debriefing Feedback</b>  |
| 9:00 a.m.  | <p><b><i>"I just inherited facilities &amp; construction...Now what?"</i></b></p> <p><b>Tim Flood</b>, Vice President, Administrative Services, District CBO<br/> <i>MiraCosta CCD and formally Southwestern CCD</i></p>  |
| 10:00 a.m. | <p><b><i>How to facilitate discussions with faculty in which they don't feel threatened and are engaged?</i></b> - Bonnie</p>   |
| 10:30 a.m. | <p><b><i>ACCJC Purpose and Role in Monitoring Fiscal Health</i></b></p> <p><b>Dr. Stephanie Droker</b>, Senior Vice President, ACCJC &amp;<br/> <b>Christine Statton</b>, Vice President, Administrative Services/District CBO,<br/> College of Sequoias</p>  |
| Noon       | <b>Lunch</b>  |
| 1:00 p.m.  | <b>Group Presentations Check -In</b>  |
| 1:30 p.m.  | <p><b><i>Law and Order Sessions...Topics Which All CBOs Need to Know</i></b></p> <p>(Q&amp;A after each session with a mid-point 10 minute break)</p> <p><b>First –</b> <b><i>Procurement and Contract Related Laws</i></b><br/> <b>Stephen M. McLoughlin</b>, Attorney,<br/> Atkinson, Andelson, Loya, Ruud &amp; Romo</p> <p><b>Second –</b> <b><i>Campus Security and Safety</i></b><br/> <b>Davis Nighswonger</b>, Police Chief at<br/> Southwestern CCD</p> <p><b>Third -</b> <b><i>Statement of Economic Interests – Form 700</i></b><br/> <b>Ljubiša Kostić</b>, Attorney, Director, Legal Services and<br/> Equal Employment Opportunity, SDCCD</p> |

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| 4:30 p.m. | <b>ACBO Spring 2019 Institute II Session 1 and 2 Feedback Survey</b>   |
| 5:00 p.m. | <b>Meet &amp; Greet Evening's Dinner hosts and Learn about RBC Capital Markets - Rod Carter, Managing Director</b> |
| 6:00 p.m. | <b>Travel Time to Restaurant</b>   |
| 6:30 p.m. | <b>Hosted Dinner at – Coasterra</b><br>880 Harbor Island Drive<br>San Diego, CA 92101<br>(619) 814-1300            |
|           | <b>An Innovative &amp; Modern Mexican Cuisine –</b><br>San Diego's Premier Bayfront Dinning Destination            |

### **Friday, April 5th**

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| 8:30 a.m.  | <b>Coffee and Conversation</b>  |
| 9:00 a.m.  | <b>Group presentations – 4 Groups</b><br>(Each group will have 20 minutes to present, with 10 minutes for transition from one group to next and a 10 minute mid-point break for a total of 2 1/4hours.) |
| 11:15 a.m. | <b>Meet with the ACBO Board</b>   |
| Noon       | <b>Graduation</b>   |
| 12:15 p.m. | <b>Closing Luncheon with ACBO Board</b>   |