

ACBO 2021 Fall Conference October 25-27, 2021

MONDAY, October 25th, 2021

9:00 a.m. – 5:00 p.m. **Conference Check-In/Information Desk Open**

Breakfast on Your Own

10:00 a.m. – 12:15 p.m. **GENERAL SESSION**

Topic: Legal and Practical Considerations for COVID Vaccine Requirements

Panelists: Morris Rodrigue, Vice President, Administrative Services, Mt. San Antonio College; Felipe Lopez, Vice President of Business Services/Assistant Superintendent, Cerritos College; Gregory Smith, Vice Chancellor of Human Resources, San Diego CCD; Aaron O'Donnell, Partner, AALRR; and Joshua Morrison, Partner, AALRR

Session Description:

12:15 p.m. – 1:30 p.m. **LUNCHEON/WELCOME ADDRESS**

1:30 p.m. – 2:45 p.m. **GENERAL SESSION**

Topic: HEERF and Covid-19 funding: Top 10 pitfalls

Panelists: Jeff Jensen, Partner, Crowe LLP and Jennifer Richards, Partner, Crowe LLP

Session Description:

This session will cover the top 10 accounting and reporting issues we have seen community colleges face over the past year in regards to HEERF and other COVID-19 relief funding, and offer timely guidance related to these matters.

2:45 p.m. – 3:00 p.m. **Refreshment & Technology Break**

3:00 p.m. – 4:00 p.m. **GENERAL SESSION**

Topic: Remote Work Considerations for California Community Colleges

Panelists: Purvi Shah, Payroll Systems Manager, Coast CCD and Sarah Conroy, HR Consultant, CLA (CliftonLarsonAllen LLP)

Session Description:

This session will bring understanding to both the benefits and challenges of moving toward a remote workforce in higher education. Case studies presented will help guide your decision making on this very timely topic. Explorations include:

- *How is this approach in keeping with institutional charters and mission?*
- *How to set up out of state payrolls*
- *State insurance and employment law differences and requirements*
- *What if someone is on a visa, can they move?*
- *Who is in charge, do we have to let employees take their jobs with them? Can employees take their jobs to other countries?*
- *Costs and savings*
- *Case studies*

Is there a checklist to help get us started?

4:00 p.m. – 4:15 p.m. **Refreshment & Technology Break**

4:15 p.m. – 5:15 p.m. **CLOSED GENERAL SESSION**

Topic: ACBO SEMI-ANNUAL ASSOCIATION MEETING
(This meeting is for college/district business officials only.)

Panelists:

Session Description:

5:15 p.m. – 9:30 p.m. **Welcome Reception**

TUESDAY, October 26th, 2021

8:00 a.m. – 5:00 p.m. **Conference Check-In/Information Desk Open**

7:30 a.m. – 9:00 a.m. **Networking Breakfast**

9:00 a.m. – 10:15 a.m. **GENERAL SESSION**

Topic: Planning and Executing a Successful Bond Measure

Panelists: Jose Felipe Torres, Executive Vice Chancellor, San Bernardino CCD and Jared Boigon, CEO/Partner, TBWBH Props & Measures

Session Description:

As the CBO, you're aware of upcoming facility funding needs before most anyone else in the Administration and Governance Team. What steps should you take to build effective support for your bond measure, including Trustees, the rest of the College Community, and the voters at-large?

In this session, we'll walk you through key milestones, best practices and lessons learned to set you up for success in your institution's next bond measure.

10:15 a.m. – 10:30 a.m. **Refreshment & Technology Break**

10:30 a.m. – 11:45 a.m. **GENERAL SESSION**

Topic: Building a Better Third Party Vendor Contract & Recent Changes to the Brown Act

Panelists: Christopher M. Fallon, Associate, Liebert Cassidy Whitmore and Eileen O'Hare-Anderson, Partner, Liebert Cassidy Whitmore

Session Description

The first portion of this session will discuss:

A vendor-provided contract may save your district time and money. However, districts that sign vendor contracts without reading the fine print may agree to problematic terms that could subject them to liability or increased costs. This presentation will explore typical provisions in vendor contracts, highlight potential pitfalls, and share tips for how to best protect your district, including inserting COVID-19 related provisions and providing options for dealing with vendors who refuse to negotiate contract language.

The second half of this session will cover the following:

This program provides a focus on important Brown Act provisions, including a review of the fundamentals and an update on recent developments related to Business/Administrative Services issues. We will address the ways in which the Brown Act intersects with business, administrative, and fiscal issues, including closed sessions, administrative decisions, litigation and settlements, real estate and labor negotiations exceptions. We will cover how to notice and agendaize meetings, when closed sessions are permitted and how to conduct them, what type of information needs to be reported out, and what are the penalties for failing to comply with the Act. Finally we will address the status of the Governor's Executive Orders regarding the Brown Act.

11:45 a.m. – 12:45 p.m. **Luncheon**

12:45 p.m. – 1:45 p.m. **GENERAL SESSION**

Topic: At the Intersection of a Lot of Things: Facilities & Technology

Panelists: Robert Bush, Principal & Education Sector SME, Jacobs; Randy Wu, Facilities Information Technology Analyst, West Valley-Mission CCD; and Rupa Saran, Deputy Chief Information Technology Officer, Information Services, Coast CCD, Dr. Andy Dunn, Vice Chancellor Finance & Administrative Services, Coast CCD

Session Description:

Technology is often viewed simply through the lens of teaching/learning, administrative support, or infrastructure in and of itself. Less visible is the accelerating value technology brings to facilities operational and lifecycle management. The appropriate application of technology can enable enhanced situational awareness including real-time actionable information on safety and security, utilities, and maintenance & operations. Our expert panel will share their experiences and discuss what the future holds at the intersection of technology and facilities.

1:45 p.m. – 2:00 p.m. **Refreshment & Technology Break**

2:00 p.m. – 3:00 p.m. **GENERAL SESSION**

Topic: Latest Retirement Issues and Trends for CA Community College Districts

Panelists: Andrew Martinez, Director, Government Relations, CCLC; Dan Troy, Assistant Superintendent/Vice President, Administrative Services, Cuesta College; and Maureen Toal, Executive Vice President, PARS

Session Description:

This roundtable discussion will cover a range of pertinent retirement-pension topics including: CalSTRS and CalPERS developments and projections, managing pension and retiree healthcare costs, funding approaches for Section 115 pension/OPEB trusts, retirement/separation incentive trends, latest retirement demographics at colleges, impact of COVID-19 on retirements, and case studies from various colleges.

3:00 p.m. – 3:15 p.m. **Refreshment & Technology Break**

3:15 p.m. – 4:15 p.m. **GENERAL SESSION**

Topic: Minors on Campus: Potential Liability Everywhere & For Longer Than You Think!

Panelists: Jerry Johnson, Director Risk Management, Contra Costa CCD; Charlie Ng, Vice President of Business and Administrative Services, Mira Costa CCD; and Marco Guardi, Managing Director of Risk, ASCIP

Session Description:

While traditional K-12 school districts have long understood the uniquely serious liability claims potential presented by minors (those most vulnerable and sympathetic claimants) on campus, California community colleges are now finding themselves drawn ever deeper into these very same minefields. From changes in the law loosening restrictive statutes of limitation, to the nearly universal rise in “dual enrollment” agreements that bring more kids to campus, every California educational institution needs to be aware of the dangers they face in protecting their youngest students.

4:15 p.m. – 4:30 p.m. **Refreshment & Technology Break**

4:30 p.m. – 5:30 p.m. **GENERAL SESSION**

Topic: CCLC Legislative Update

5:30 p.m. – 6:30 p.m. **Reception**

6:30 p.m.- 9:00 p.m. **Dinner on your own**

WEDNESDAY, October 27th, 2021

8:00 a.m. – 11:30 a.m. **Conference Check-In/Information Desk Open**

7:30 a.m. – 8:30 a.m. **Networking Buffet Breakfast**

8:30 a.m. – 11:30 a.m. ***CLOSED GENERAL SESSION***

Topic: Semi-Annual Report of the Chancellor's Office and System Update

11:30 a.m. **Conference Adjourns**