

## ACBO I Draft of format and topics 2/20/12

### SESSION ONE

Wednesday      Noon to 2:00      lunch & Introductions

2:00 to 4:00      Leadership

4:00 to 5:00      Topic 1  
break

6:00 to 8:00      Dinner

Thursday      8:30 to 10:00      Topic 2

10:15 to 12:00      Topic 3  
lunch

1:00 to 3:00      Topic 4  
break

3:30 to 5:00      Topic 5

6:00 to 8:00      Dinner

Friday      8:30 to 10:00      Topic 6

10:15 to 12:15      Topic 7

### SESSION TWO

Wednesday      Noon to 2:00

2:00 to 4:00      Topic 8

4:00 to 5:00      Topic 9  
break

6:00 to 8:00      Dinner

Thursday      8:30 to 10:00      Topic 10

10:15 to 12:00      Topic 11  
lunch

1:00 to 2:00      Topic 12  
break

3:30 to 5:00      Topic 13

6:00 to 8:00      Dinner

Friday      8:30 to 12:00

State Capitol

Lunch and debrief

Lunch on your own; end of first session

12:00 Capitol visit

Topics to include:

- Leadership
- Understanding the apportionment process and schedule C
- Understanding the Categoricals
- Understanding accreditation
- Internal audit issues
- Bond management from business office perspective
- State Capitol visits with legislators
- FCMAT and what goes wrong in districts
- Understanding Collective Bargaining from Business Office perspective
- Taking care of yourself
- Classified personnel management
- Enrollment management