

ACBO I Draft of format and topics 2/20/12

SESSION ONE

Wednesday	Noon to 2:00	lunch & Introductions
	2:00 to 4:00	Leadership
	4:00 to 5:00	Topic 1
		break
	6:00 to 8:00	Dinner
Thursday	8:30 to 10:00	Topic 2
	10:15 to 12:00	Topic 3
		lunch
	1:00 to 3:00	Topic 4
		break
	3:30 to 5:00	Topic 5
	6:00 to 8:00	Dinner
Friday	8:30 to 10:00	Topic 6
	10:15 to 12:15	Topic 7

Lunch on your own; end of first session

- Topics to include:
- Leadership
 - Understanding the apportionment process and schedule C
 - Understanding the Categoricals
 - Understanding accreditation
 - Internal audit issues
 - Bond management from business office perspective
 - State Capitol visits with legislators
 - FCMAT and what goes wrong in districts
 - Understanding Collective Bargaining from Business Office perspective
 - Taking care of yourself
 - Classified personnel management
 - Enrollment management

SESSION TWO

Wednesday	Noon to 2:00	lunch & follow up from first session
	2:00 to 4:00	Topic 8
	4:00 to 5:00	Topic 9
		break
	6:00 to 8:00	Dinner
Thursday	8:30 to 10:00	Topic 10
	10:15 to 12:00	Topic 11
		lunch
	1:00 to 2:00	Topic 12
		break
	3:30 to 5:00	Topic 13
	6:00 to 8:00	Dinner
Friday	8:30 to 12:00	State Capitol

Lunch and debrief
12:00 Capitol visit