

| | Session Title | Session Description |
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| 1 | Ethics and the Public Contracting Process; Developing and Implementation of a Code of Conduct | A discussion of ethical considerations and establishing a code of conduct for public contracting. Initial group discussion of circumstances leading to potential ethics violations (meals/entertainment, vendor selection, self-dealing, disclosure/reporting requirements) is contemplated. That discussion is followed by a presentation of applicable legal standards. Finally, the workshop will revert back to a participatory discussion of the potential elements and scope of a code of conduct along with development of an outline of a code of ethics. |
| 2 | Negotiations Fail--Facing Fact Finding | This is a panel session that will address the process for fact finding, how to prepare for fact finding, and the outcome. It will include a panel from three community colleges that have gone through fact finding and hopefully, Ron Bennett, from School Services. |
| 3 | Budget Impact on our Students: Winning! | In light of increased budget cuts, many colleges are evaluating their Drop for Non-Payment processes, requiring student payment commitment in order to hold a seat. Learn how AVC offers a low cost option for holding classes even available to students who wait until the last minute to apply for financial aid. Paying attention to the bottom line and promoting accessâ€”a win-win! |
| 4 | Finding Balance Between Work and Home | For working adults, striking a balance between work and home is always a challenge. This session will show participants how to find a balance point at the end of each workday so they can fully focus on life after-work...no more 'blackberry orphans' and neglected spouses. Learn practical steps to clear your mind at the end of each day so you can relax and find daily balance in life. |
| 5 | Cloud Computing for CBOs - Exploring Legal and Risk Management Issues | This session will identify and discuss the legal issues associated with outsourcing information technology services and provide suggestions for how to manage the risks associated with cloud computing. |
| 6 | California Supreme Court Eliminates Redevelopment Agencies: What does that mean for Community College Districts? | Will my CCD still receive redevelopment pass-through payments? How will they be calculated? And who will oversee this process? This presentation focuses on the impact of AB1x26 and the creation and composition of the Oversight Boards, including roles, key responsibilities, asset disposal, and the financial impacts of the oversight Boardâ€™s decisions on CCDs. We will also discuss the next steps CCDs can take to accelerate their redevelopment money, including leveraging redevelopment dollars for bond issuances. |
| 7 | MYSPEACE OR WORKSPACE: KEEPING UP WITH ELECTRONIC TECHNOLOGY PRIVACY IN THE WORKPLACE | Every day, courts scramble to apply existing legal precedent to the latest and the greatest technology, and wrestle with the dividing line between what is intended to be public versus the truly private. This session will highlight the most recent developments on such topics as social media use in the workplace, the latest modes of â€œelectronic surveillance,â€”computer forensics investigations and the growing impact of electronic technology on the public workspace. |

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| 8 | Changes to Power Purchase Agreement Tax Benefits & Incentives | When the calendar turned from 2011 to 2012 there were a number of changes to the Federal Government's Solar Tax Incentives. This session will explain those changes and answer questions about the budget impacts of monetizing these tax credits. |
| 9 | Bid Protest: Favoritism Most Foul | In these tough economic times in the construction industry, you can expect more bidders on your projects and fierce scrutiny by bidders attacking each others' bids in hopes of getting the contract. This session will provide you with expertise relating to the important new case that provides ammunition for bid protesters if the awarding agency doesn't fully understand the legal concepts of responsiveness and responsibility. |
| 10 | Governance Issues for Educational Entities | This workshop is designed to assist community college business officers address issues that come up in Board meetings and when dealing with senior administrators and staff. Topics covered include: Brown Act basics; basic parliamentary procedural issues; the power of one Board member; proper roles for Board and Staff; and what to do when a Board member is accused of misconduct. |
| 11 | Stop Payment Notice – An Update | This workshop will focus on important substantive changes to the stop notice laws, soon to be called “stop payment notice” laws. We will discuss the basic laws governing stop payment notices, including required notices, priorities, and claims for enforcement, and will also include a discussion regarding prompt pay statutes. This workshop will provide practical advice to community colleges regarding the new changes to waiver and release forms, the impact of changes to statutory terminology, and options for handling stop payment notice claims. |
| 12 | Contracting for Goods and Services in Today’s Volatile Economy | The ever changing economy and hardships and budget cuts facing community college districts are forcing districts to rethink how they contract for goods and services. This session will analyze options available to districts for contracting for goods and services to assist in saving costs and risks, including when it may be useful for your district to pursue alternatives to competitive bidding. This session will also discuss the basics of contract law, what are the essential elements of a contract and what provisions you should look for in a contract for goods or services. |
| 13 | Energy Conservation Projects - Best Practices | At every community college energy costs are a valid concern. Whether or not to consider energy conservation upgrades is no longer the question. The question is, when do they make sense and how do you ensure you are making a wise investment? This panel will explore real-world implementation of conservation strategies that take pressure off the budget as well as proven steps to guarantee project success. |
| 14 | A Brown Act Update | The Brown Act is invoked more and more frequently as a basis to challenge District action, and especially employment decisions. The right path can be hard to find. We will go over the ways in which the Brown Act intersects with public employment issues, including closed sessions, administrative decisions, litigation and settlements. |

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| 15 | How to Utilize Energy Code 4217 for Campus Improvements | With the impact of the economy most colleges are suffering from time constraints and budget issues for campus improvements. This session will explain Energy Code 4217, and the benefits of utilizing this procurement method. We will review a case study from Chaffey College and reveal benefits and lessons learned they have received from Energy Code 4217 through multiple projects. |
| 16 | Bonds and Parcel Taxes: November 2012 and Beyond? | The panel will discuss the current trends among Community College Districts as we head toward the cut-off date for the November 2012 ballot. Those trends include what to do if a district is too late for November 2012; how to properly sequence bond and parcel tax elections; and how to use a 55% Proposition 39 bond to obtain General Fund benefits. Topics covered will include Technology for 21st Century Education as well as cost-savings through energy management and solar power. The goal of the panel will be to try to give the audience information they haven't heard before by focusing on the most current themes being applied by community college districts to be successful in the current political and economic climate. |
| 17 | Resources Available Through Department of Energy Grants | When the local Sacramento Municipal Utility District (SMUD) was awarded a \$127 million dollar grant by the DOE to implement Smart Grid technologies one of the 30 projects they pursued was with the Los Rios Community College District (LRCCD). LRCCD collaborated with Honeywell to develop proposals and budgets for submission to SMUD for the DOE grant. Learn how they are using smart grid technology to reduce their energy bill by 15%. Hear about incentives available through the utilities. Learn about the distributed architecture used to handle the 4 campuses and several outreach centers. |
| 18 | TRAINING A GREEN WORKFORCE & IMPROVING STEM EDUCATION | The Department of Engineering, Math and Technology and the Department of Career Technical Education are using experiential learning approaches in their classrooms by collaborating with Merced College Facilities Department to use campus facilities as a Sustainability Learning Laboratory. Learn how Merced College is improving the campus environmental stewardship, developing career-ready students through Sustainability Interns and enhancing curriculum to improve STEM (Science, Technology, Engineering & Math) learning outcomes – all while reducing costs for the campus. |

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| 19 | <p>“To Stop Digging a Deep Hole for Yourself You Should Get Rid of Your Shovel” The “Best Practices” for Complying with GASB 43 & 45 guidelines.</p> | <p>It is said that “To Stop Digging a Deep Hole for Yourself You Should Get Rid of Your Shovel” The “Deep Hole” for a District in this presentation session is the fact that a District continues to pay for Other Post Employment Benefits (OPEB) on a “Pay-As-You-Go” basis. Most Districts have been doing so for the past seven years since the GASB 43 & 45 guidelines called for putting notes on a public entities financial statements. The “Shovel” in the presentation session is “Not Getting Rid Of” the reasons for procrastinating to set up and fund the District’s GASB Compliance “Process”</p> <p>GASB liabilities and funding of the District’s GASB liabilities are not going away! Now is the time, even though you do not think so, to begin setting up a Comprehensive GASB 43 & 45 Compliance “Process” at your District. This ACBO session will help you “Step Up to the Plate” to obtain an outline of District tested “Best Practices” for obtaining an accurate GASB 43 & 45 Actuarial Valuation, for conducting a GASB Qualified Vendor Selection Request for Proposal (RFP), for setting up a required Irrevocable Trust, for selecting a multiple low cost portfolio Investment Manager, for developing and documenting (A Comprehensive Plan including the “Substantive Plan”) the steps</p> |
| 20 | <p>GASB’s 2012 Surprise UPDATES: A New OPEB 43 and 45 Reporting Standards. Impact on Financial Reporting and Past Service Liability Catch Up</p> | <p>In June 2011, GASB approved two Exposure Drafts that propose changes to how state and local governments report and account for funded pension programs and next to be impacted retiree other post employee benefits (OPEB) provided to eligible employees through a Trust. While the two Exposure Drafts deal with pensions, GASB has on its project list a goal of issuing amended new OPEB standards in December of 2012. GASB watchers not only expect follow-on Exposure Drafts for unfunded non-trust pension plans, but, also, the OPEB Exposure Drafts planned for December of 2012 will incorporate similar changes. The proposed new GASB OPEB guidelines will have an impact on a number of important issues related to actuarial calculations, accounting entries, disclosure requirements, the selection or modification of a Trust etc. The good news is that there are likely to be several years to prepare and strategize for what is coming for GASB OPEB plans. By looking at the new pension Exposure Drafts, it's possible to predict the broad confines and, for some issues, the details of what is likely to happen for GASB OPEB.</p> <p>Presented by Geoff Kischuck, President, Total Compensation Systems; Gema Ptasinski, Partner, Vicenti,</p> |
| 21 | <p>Looking for Savings - How About Managed Printing as a Strategy?</p> | <p>This session will discuss the implementation of comprehensive managed print services at LA Trade Technical College. The focus of the presentation will be on the data used to formulate the decision on printing, the steps to plan the management of printing, implementation of the plan, and how much savings has been achieved.</p> |

| | Session Title | Full Name | Title | College/Company |
|---|--|--------------------------|--|--|
| 1 | Ethics and the Public Contracting Process; Developing and Implementation of a Code of Conduct | Sherman Wong | Attorney | Public Agency Law Group |
| 2 | Negotiations Fail--Facing Fact Finding | Ed Maduli | Vcie Chancellor, Administrative Services | West Valley Mission CCD |
| 3 | Budget Impact on our Students: Winning! | Diana Keelen | Director, Business Services | Antelope Valley College |
| 4 | Finding Balance Between Work and Home | Kathy Espinoza | Assistant Vice President, Ergonomics & Safety | Keenan & Associates |
| 5 | Cloud Computing for CBOs - Exploring Legal and Risk Management Issues | Keesha Clark | Marketing Specialist | Atkinson, Andelson, Loya, Ruud & Romo |
| 6 | California Supreme Court Eliminates Redevelopment Agencies: What does that mean for Community College Districts? | Maggie Acosta | Associate | Dolinka Group, LLC |
| 7 | MYSPACE OR WORKSPACE: KEEPING UP WITH ELECTRONIC TECHNOLOGY PRIVACY IN THE WORKPLACE | Carmen Plaza de Jennings | Partner | Curiale Hirschfeld Kraemer LLP |

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| 8 | Changes to Power Purchase Agreement Tax Benefits & Incentives | Scott Meinzen | Senior Business Development Manager | Siemens Energy & Environmental Solutions |
| 9 | Bid Protest: Favoritism Most Foul | Ann DeGuilio | Marketing Coordinator | Liebert Cassidy Whitmore |
| 10 | Governance Issues for Educational Entities | Ann DeGuilio | Marketing Coordinator | Liebert Cassidy Whitmore |
| 11 | Stop Payment Notice – An Update | Ann DeGuilio | Marketing Coordinator | Liebert Cassidy Whitmore |
| 12 | Contracting for Goods and Services in Today’s Volatile Economy | Ann DeGuilio | Marketing Coordinator | Liebert Cassidy Whitmore |
| 13 | Energy Conservation Projects - Best Practices | Justin Surratt | Business Development | Schneider Electric |
| 14 | A Brown Act Update | Ann DeGuilio | Marketing Coordinator | Liebert Cassidy Whitmore |

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| 15 | How to Utilize Energy Code 4217 for Campus Improvements | Alison Kedzior | Marketing Coordinator | Southland Industries |
| 16 | Bonds and Parcel Taxes: November 2012 and Beyond? | Joanna Bowes | Vice President | KNN Public Finance |
| 17 | Resources Available Through Department of Energy Grants | Pamela Wallace | Business Development Manager | Honeywell Building Solutions |
| 18 | TRAINING A GREEN WORKFORCE & IMPROVING STEM EDUCATION | Pamela Wallace | Business Development Manager | Honeywell Building Solutions |

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| 19 | <p>“To Stop Digging a Deep Hole for Yourself You Should Get Rid of Your Shovel” The “Best Practices” for Complying with GASB 43 & 45 guidelines.</p> | Debra Fitzsimons | Vice Chancellor of Business Services | South Orange County CCD |
| 20 | <p>GASB’s 2012 Surprise UPDATES: A New OPEB 43 and 45 Reporting Standards. Impact on Financial Reporting and Past Service Liability Catch Up</p> | Chuck Thompson | President/CEO | RPM Consultant Group |
| 21 | <p>Looking for Savings - How About Managed Printing as a Strategy?</p> | Mary Gallagher | Vice President Administrative Services | Los Angeles Trade Technical College |

| Lecture/discussion | Case study | Panel | Political Maze | Qualified Replacement | Fiscal/Budget | Management | Resources & Training | General |
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| Lecture/discussion | Case study | No | No | No | No | Management | Resources & Training | Yes |
| No | No | Panel | No | No | Fiscal/Budget | No | No | Yes |
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| Lecture/discussion | Case study | No | No | No | Fiscal/Budget | No | No | Yes |
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| Lecture/discussion | No | No | No | No | No | No | No | Yes |
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| Lecture/discussion | No | No | No | No | Fiscal/Budget | Management | Resources & Training | No |
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| No | No | Panel | No | No | No | No | No | Yes |
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| Lecture/discussion | Case study | No | No | No | No | No | No | Yes |

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| Lecture/discussion | Case study | No | No | No | Fiscal/Budget | Management | No | Yes |
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| Lecture/discussion | No | No | No | No | No | No | No | Yes |
| Lecture/discussion | No | No | No | No | Fiscal/Budget | Management | No | No |
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| Lecture/discussion | Case study | No | No | No | No | Management | No | No |
| No | No | Panel | No | No | Fiscal/Budget | Management | No | Yes |
| No | No | Panel | No | No | Fiscal/Budget | No | Resources & Training | No |
| No | No | Panel | No | Qualified Replacement | Fiscal/Budget | No | Resources & Training | No |

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| No | No | Panel | No | No | Fiscal/Budget | Management | No | Yes |
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| No | No | Panel | No | No | Fiscal/Budget | Management | No | Yes |
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| Lecture/discussion | No | No | No | No | Fiscal/Budget | No | Resources & Training | No |

| Presenter 1 | Title | College/Company |
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| Ed Maduli* | Vcie Chancellor, Administrative Services | WEst Valley Mission CCD |
| Tanya Thorsen-Masingil | Senior VP | Nelnet Business Solutions |
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| Lisa Allred | Partner | Atkinson, Andelson, Loya, Ruud & Romo |
| Fred Williams | Vice Chancellor Vice Chancellor, Finance & Facilities | North Orange County Community College District |
| Carmen Plaza de Jennings | Partner | Curiale Hirschfeld Kraemer LLP |

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| Shaun Ayvasi | Senior Business Development Manager | Siemens Energy & Environmental Solutions |
| Randy Parent | Associate Attorney | Liebert Cassidy Whitmore |
| Eileen Oâ€™Hare Anderson | Partner | Liebert Cassidy Whitmore |
| Randy Parent | Associate Attorney | Liebert Cassidy Whitmore |
| Eileen Oâ€™Hare Anderson | Partner | Liebert Cassidy Whitmore |
| Bryce Chastain | Attorney | Atkinson, Andelson, Loya, Ruud and Romo |
| Eileen Oâ€™Hare Anderson | Partner | Liebert Cassidy Whitmore |

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| Lance English | Business Development | Southland Industries |
| Tim Carty | Managing Director | Piper Jaffray |
| Pablo Manzo | Assoc. Vice Chancellor-Facilities Management | Los Rios Community College District |
| Mazie Brewington | Vice President, Administrative Services | Merced Community College District |

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| Kim McCord | District Director, Fiscal Services | South Orange County CCD |
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| Geoffrey Kischuk | President/CEO | Total Compensation Systems |
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| Presenter 2 | Title | College/Company |
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| Ann Feng-Gagne | Executive Director | Dolinka Group |
| Jayne Benz Chipman | Senior Associate | Curiale Hirschfeld Kraemer LLP |

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| Brian Walsh | Renewable Energy - Solar | Siemens Center of Excellence |
| Tom Burke | CFO | Kern Community College District |
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| Christopher Fallon or Heather DeBlanc | Associate Attorney | Liebert Cassidy Whitmore |
| Randy Parent | Associate Attorney | Liebert Cassidy Whitmore |
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| William Winslow | Project Manager | Bernards |
| David Casnocha | Partner | Stradling Yocca Carlson & Rauth |
| David Joiner | Account Manager | Honeywell Building Solutions |
| Rick Souhrada | Director - Facilities and Transportation | Merced Community College District |

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| Geoffrey Kischuk | President/CEO | Total Compensation Systems |
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| Gema Ptasinski CPA | Partner | VICENTI LLOYD & STUTZMAN LLP |
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| Presenter 3 | Title | College/Company |
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| Heather Sobota | Associate Director | Dolinka Group |
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| Cid Pinedo | Exec. Assistant to the President | Chaffey Community College District |
| Ron Gerhard | Vice Chancellor Finance & Administration | Peralta CCD |
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| Chuck Thompson | President/CEO | RPM Consultant Group |
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| Tina Henton CPA | Partner | VICENTI LLOYD & STUTZMAN LLP |
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