

ACBO STRATEGIC PLAN UPDATES FOR 2011

Objective 1: Provide professional development to ACBO members and associates including education, training, mentoring, networking and resource materials.

ACTIVITY	CURRENT STATUS	2011 AND BEYOND
a) Improve and update website	ACBO web site went live summer 2008. Current site meeting needs, but technology has improved.	Evaluate and update web site in 2011.
b) Re-invigorate sub-committees/task forces: revise “who and what are they”	Currently, Task Force activity is consistent. More access to their agendas and meeting notes should be provided via web site, and a greater presence at conferences.	Establish a report distribution process for Task Force developments and meeting record.
c) Evaluate feasibility of hiring part-time assistance.	Current contract with ACCCA to provide administrative assistance in place. Does not include financial services such as bookkeeping. Agreement renews in 2013 but can be amended.	To provide consistency, examine costs & advantages of including bookkeeping services with administrative service agreement.
d) Update by-laws	Existing by-laws last reviewed in August 2008.	Review By-Laws at regular intervals TBD.
e) Provide outreach, mentoring, supportive services & training to new and current financial administrators.	Currently the Association provides training via two comprehensive conference programs (Spring & Fall); two levels of Institute training that alternate years and contribute to the Chancellor’s annual budget workshops and the ACCCA annual workshop on the Governor’s proposed budget.	Establish a goal of at least one regional meeting of the CBOs and Directors. Regional reps are responsible for instituting these meetings. Establish drive-in workshops on topics such as how to calculate FTES, GO Bond management.

ACBO Strategic Plan 2011 and Beyond

Objective 2: Promote professional standards and conduct for institutional, administrative, and financial effectiveness.

ACTIVITY	CURRENT STATUS	2011 AND BEYOND
a) Integrate professional standards components & conduct into mentoring program. (GASB issues, fiscal accounting standards, government standards, code of ethics)	GASB and other important issues integrated into conference agendas.	Establish an ACBO Institute code of ethics as a part of those programs.
b) Create professional development “block” for conference program.	Currently, each program developed for the ACBO conference is either for purposes of professional development or informational.	Continue current practice.
c) Ensure that website includes materials regarding professional development from conference and other services.	All conference materials and linkages to resources and services are included in the new website content.	Continue current practice
d) Clarify mission and role of professional standards task force.	Currently a professional standards task force is not active.	Establish a professional standards task force.

ACBO Strategic Plan 2011 and Beyond

Objective 3: Strengthen communication and dialogue among CBOs of California community colleges and officials of other organizations and state governmental agencies.

ACTIVITY	CURRENT STATUS	2011 AND BEYOND
a) Post current CBO directory on website.	Directory of CBOs is on the new website.	Establish a process for the continuous updating of outdated information on the directory.
b) Distribute and post minutes of meetings of task forces and Board.	Currently, the minutes and agendas of ACBO Board or the Task Forces are not regularly maintained on the web site.	Establish a process for regular updating of the web site to include Minutes of the Board, Facilities and Fiscal Standards task forces to be included on website.
c) Encourage and support regional meetings throughout the year.	Currently, regional meetings are not happening on a regular basis.	Establish the need to hold regional meetings and engage regional representatives on the Board to commit to a calendar of meetings.

Objective 4: Provide leadership and advocacy in finance, facilities, and administrative issues facing California community colleges through active and effective representation with other agencies and the CCCCCO.

ACTIVITY	CURRENT STATUS	2011 AND BEYOND
a) Identify existing linkages and those that need to be developed. (Where do we need additional visibility, networks and linkages?)		