

ACBO 2015 Fall Conference
October 26-28, 2015
Crowne Plaza, Redondo Beach

Updated 10/06/2015

Riding the Waves to Fiscal Stability

MONDAY, October 26, 2015

9:00 a.m. – 5:00 p.m. **Conference Check-In/Information Desk Open**
Breakfast on Your Own

Foyer

10:00 a.m. – 11:15 a.m. **GENERAL SESSION**

Redondo/Pacific Room

Strong Workforce Taskforce Recommendations: What they mean for the CBO

Panelists: **Betsy O’Brien**, Vice President, JP Morgan; **Dan Troy**, Vice Chancellor of Finance and Facilities, CCCC; **Kuldeep Kaur**, Chief Business Official, Yuba CCD; **Lynn Shaw**, President, Santiago Canyon College; and **Joni Topper**, Sr. Manager, JP Morgan

By 2025, roughly 30% of all job openings in California will require some form of postsecondary education. California's community colleges are uniquely positioned to help meet this need due to their strong career technical education mission. Given this, the California Community College Board of Governors launched the Task Force on Workforce, Job Creation and a Strong Economy to put together policies and practices to enhance capacity of the colleges to prepare students for these “middle skill” jobs.

As the Board of Governors prepares to review the recommendations, this panel will discuss what they mean for CBOs, districts and the system as a whole, what resources are available to help identify local industries with gaps and how to support the development of pathways to employment opportunities. In this session our panelists will discuss:

- The role of the CBO in supporting efforts to enhance career and technical education and workforce training
- The impact of legislative efforts being undertaken, especially related to funding
- Resources available to help institutions respond to the demands to fill the skills gap

11:15 a.m. – 11:30 a.m. **Refreshment Break**

Sponsored by: [gkkworks](#)

11:30 a.m. – 12:45 p.m.

GENERAL SESSION

Redondo/Pacific Room

The Great GASB

Panelists: **Chuck Thompson**, President/CEO, RPM Consultant Group; **Jonah Nicholas**, Associate Vice Chancellor, Contra Costa CCD; **Gema Ptasinski**, Partner, Vicenti Lloyd & Stutzman LLP; **Geoff Kischuck**, President, Total Compensation System; and **Gene Huff**, Executive Vice Chancellor, Administrative Services, Contra costa CCD

In July, GASB finally issued their much anticipated OPEB GASB 74 & 75 Guideline Compliance Changes for your current OPEB GASB 43 & 45 compliance processes. There are a number of impacts resulting from these modifications which will need to be understood quickly. Whether you are funding your OPEB GASB liabilities or not you will need to determine the actions to take and prepare for them to avoid complications to your districts financials and other important operational areas. In this session your questions will be answered and you will be provided with the information necessary to be in compliance with the new guidelines.

12:45 p.m. – 1:30 p.m.

Luncheon and Welcome Address

Seascape Ballroom

Sponsored by: Crowe Horwath LLP

1:00 p.m. – 1:30 p.m.

Welcome Address, Dr. Francisco Rodriguez, Chancellor, LACCD

[INSERT PHOTO]

Dr. Francisco Rodriguez began his tenure as chancellor of the Los Angeles Community College District on June 1, 2014. Prior to his appointment as head of the nation's largest community college district, Dr. Rodriguez served as superintendent/president at MiraCosta Community College District and president at Cosumnes River College.

With 30 years of experience as an educator, faculty member and administrator within California public higher education, Dr. Rodriguez is a noted scholar and speaker on topics ranging from higher education, student access and success, governance and governing boards, to workforce development, fundraising and philanthropy. Dr. Rodriguez has dedicated his career to diversity, equity and inclusion issues and to outreach to underserved communities, particularly the development of young Latino and African American males.

Dr. Rodriguez earned a bachelor of arts in Chicano Studies with an emphasis in Education and a master of science in Community Development, both from the University of California-Davis. He also earned a Doctor of Philosophy in Education from Oregon State University.

1:45 p.m. – 3:00 p.m.

GENERAL SESSION

Redondo/Pacific Room

Ensuring the Financial Health of a Community College District

Panelists: Mario Rodriguez, Assistant Vice Chancellor, CCCCCO - Finance and Facilities Planning Division; **Michelle Plumbtree**, Chief Management Analyst, FCMAT; **Dr. Norv Wellsfry**, Associate Vice President, ACCJC; and **Dr. Bonnie Ann Dowd**, Executive Vice Chancellor, Business and Technology Services SDCCD

In good and bad times, there are many challenges to ensuring the financial health of any college or district. This panel of financial experts will share some of the factors and indexes used to analyze the financial health of community colleges. The CCCCCO provides a Sound Fiscal Management Self-Assessment Checklist to assist community college boards and leaders in analyzing the financial health of our colleges. The Fiscal Crisis and Management Assistance Team (FCMAT) has developed the Fiscal Health Risk Analysis as a management tool to evaluate key fiscal indicators that may help measure a college or district's risk of insolvency. ACCJC utilizes a Composite Financial Index to analyze the financial health of its member institutions, which is based on factors from the KPMG Strategic Financial Analysis for Higher Education and information from the Government Accounting Standards Board (GASB). Come hear about the various types of indexes and other factors that are used to assess the financial stability of our colleges and districts and how these tools may be used to improve upon the financial health of your community college.

3:00 p.m. – 3:15 p.m. **Refreshment Break**

Sponsored by: CWDL Certified Public Accountants

3:15 p.m. – 4:30 p.m. **GENERAL SESSION**

Redondo/Pacific Room

How to Catch a Thief!

Panelists: Ernie Cooper, Partner of Forensic Services, Vicenti, Lloyd & Stutzman LLP and **Claudette Dain**, Vice President of Finance & Administrative Services, Citrus College

Fraud continues to be a challenge that is prevalent in most organizations, including community colleges. The cost of rooting out and prosecuting instances of fraudulent activity can amount to thousands of dollars and could result in a damaged reputation for the institution. Panelist Ernie Cooper will discuss current trends in fraudulent behavior and how to catch a thief before, during, and after a crime is committed. Claudette Dain will discuss the role of management in assessing internal controls and risks that can exist within a college.

4:30 p.m. – 4:45 p.m. **Refreshment Break**

Sponsored by: C.W. Driver & Piper Jaffray

4:45 p.m. – 5:45 p.m. **GENERAL SESSION**

Redondo/Pacific Room

The New Water Regulations: What to Expect and How They Impact You

Panelists: Chet Widom, State Architect, Division of the State Architect; **Aris Hovasapian**, Utility Program Manager, Los Angeles CCD; **Larry Frapwell**, Architect, Hilltop Partnership. This session is being moderated by **Ann-Marie Gabel**, Vice President Administrative Services, Long Beach CCD.

Join us in a discussion of the nexus behind Governor Brown's emergency water ordinance including how it was translated into regulations by the Division of the State Architect (DSA), the Department of Water Resources (DWR) and the Model Water Efficient Landscape Ordinance (MWELO) and how one district had to grapple with implementation AFTER their landscape design plans were already complete!

5:45 p.m. – 6:45 p.m. **Welcome Reception**

Coral Foyer/Upper Lobby

Sponsored by: CalSTRS & Liebert Cassidy Whitmore

6:45 p.m. – 8:30 p.m. **Sponsored Dinner – Presentation of the 2015 Walter Star-Robie Award**

Seascape Ballroom

Sponsored by: Keenan & Associates, KNN Public Finance, Morgan Stanley & RBC Capital Markets LLC

TUESDAY, October 27, 2015

8:00 a.m. – 5:00 p.m. **Conference Check-In/Information Desk Open**

Foyer

Sponsored by: SELF

8:00 a.m. – 9:00 a.m. **Networking Breakfast/Round Table Discussion Topics**

Seascape Ballroom

Sponsored by: WLC Architects

9:00 a.m. – 10:00 a.m. **CONCURRENT SESSIONS**

OPTION ONE: New Standards and Processes as Accreditation Evolves

Redondo/Pacific Room

Panelist: Dr. Norv Wellsfry, Associate Vice President, Accrediting Commission for Community and Junior Colleges (ACCJC)

Based on the input of hundreds of individuals and organizations, the Accrediting Commission for Community and Junior Colleges (ACCJC) recently adopted new Standards that directly address the concerns of the Commission's member-districts. In conjunction with these new Standards, some of the processes related to accreditation have also been improved through member-district involvement. These include the advent of a seven year cycle, adjustments to the mid-term reporting process, and the adoption of a Quality Focus Essay. These changes will enhance the ability of colleges to focus on improvements in the quality of their programs and services to students, while also enhancing an institution's accountability to the State and the communities they serve.

This session will focus on implementation of the new standards and how they will impact districts no matter what stage of the accreditation process they are currently engaged in.

OPTION TWO: Care and Feeding of Your Oversight Committee

Peninsula Room

Panelists: **Leigh Sata**, Director of Capital Projects, Santa Rosa Junior College; **Mark Kelley**, Managing Shareholder/Attorney, Dannis Woliver Kelley; and **William Savidge**, President, K12SchoolFacilities.org

Your Citizens Bond Oversight Committee has an important function, but the bounds of its authority are not well defined in the law. Learn how to establish roles, define responsibilities and boundaries for both the CBOC and the District, and how to resolve or even avoid conflicts that often arise in this complicated relationship.

10:00 a.m. – 10:15 a.m. **Refreshment Break**

Sponsored by: MUFG Union Bank

10:15 a.m. – 11:30 a.m. **Keynote Address--Albert Mensah**
Celebrate Success, Commit to Excellence

Redondo/Pacific Room

[INSERT PHOTO]

Albert Mensah, CSP, has spoken to enthusiastic audiences from Microsoft, Starbucks, Bank of America, Wells Fargo, Cisco Systems, Intel, The National Apartment Association, and the Washington Housing Association. He placed second in the Toastmasters World Championship of Public Speaking in 1999. In 2005, he earned the prestigious “Certified Speaking Professional”(CSP) award—given only to the top 7% of international professional speakers, and is currently listed among the top sixty speakers in the world.

In his message to our ACBO audience, Mensah will show us how to “celebrate success and commit to excellence” as we embrace change, thrive in uncertain times and sometimes chaotic circumstances. His story goes beyond the rags-to-riches narrative to a tale of resiliency. Albert Mensah knows – and teaches – that it’s not enough to merely “bounce back.” Instead, he believes that we can become masters of bouncing forward. In a changing world where institutions must adapt or die, Albert Mensah’s message is one you can’t afford to miss.

11:45 p.m. – 12:45 p.m. **Lunch**

Seascape Ballroom

Sponsored by: BRJ & Associates/Bergman Dacey Goldsmith

12:45 p.m. – 1:45 p.m. **CONCURRENT SESSIONS**

OPTION ONE: Classroom Instruction: As a Part of Budget Solution

Peninsula Room

Panelists: **Jeff DeFranco**, Vice President, Administrative Services, Lake Tahoe CCD; **Peter Hardash**, Vice Chancellor, Business Operations and Fiscal Services; and **C.M. Brahmbhatt**, Managing Director, Cambridge West Partnership, LLC

In this workshop participants will learn to find budget solutions within Instructional Budget, the largest part of the budget of any district. Some of the areas we will evaluate are Traditional Calendar vs. 16 Week Calendar, WSCH FTE vs. Other FTE, Fill Rate vs. Productivity, Lab Hour vs. Lecture Hour, Curriculum Committee vs. Budget Committee, Class Schedule for students vs. Faculty, Faculty Contract/Board Policies vs. Actual Practice, Ownership vs. Rentership, Random Schedule vs. Supporting Transfer Schedule, and Fulltime vs. Part time. Join us for an in depth discussion about the role of CBOs in Classroom and Instruction budgeting.

OPTION TWO: Integrating Budget Development and Program Review

Redondo/Pacific Room

Panelists: **Sharlene Coleal**, Vice President of Business Services and **Barry Gribbons**, Deputy Chancellor, College of the Canyons

Budget development integrated with program review can be a daunting activity. Add to that the collegial process with representatives from around the college and it is no small task to bring transparency and simplicity to an already complex process. Demystifying the budget to constituencies outside the fiscal office can be accomplished by establishing a foundation of terminology, concepts and information that will help all involved to embrace the process. The result will be a comprehensive budget that maximizes funding and strengthens connections between programs and departments to better serve our students.

Our panelists have a tremendous track record at doing just that. Their district-wide collaborative approach has proven successful at the College of the Canyons, and their presentation will provide some tried and true techniques that can be applied in a general way at any college or district.

2:00 p.m. – 3:00 p.m.

CONCURRENT SESSIONS

OPTION ONE: UGG—The Omni Circular Uniform Grant Guidance Has Arrived! Are we Still in Compliance?

Redondo/Pacific Room

Panelist: **Sarah Schrader**, Controller, Yosemite CCD; **Tina Treis**, Partner and **Jeff Jensen**, Partner, Crowe Horwath LLP

The Omni Circular has been in effect for several months now and you've grown familiar with the old A-133 Single Audit approach. The goals of the reform were to streamline guidance from eight sources into one to ease the administrative burden, strengthen oversight and increase efficiency and effectiveness of Federal awards to ensure the best use of Federal dollars each year. Great in theory, but...are all your impacted District personnel aware of the changes? Who at the District is impacted by these changes? And, what will the auditors be doing differently when they come out to audit?

This session will allow to you to gain an understanding of the new Omni Circular, learn how the changes will impact your institution, and how your audit process will change as well. Our panelists will discuss which subparts of UGG will impact you the most, changing thresholds and other nuances to help you avoid a future audit finding.

OPTION TWO: Important Considerations When Leasing Your District Building or Facilities

Peninsula Room

Panelist: Chris Fallon, Attorney, Liebert Cassidy Whitmore

If your college or district leases facilities to a third party, this session is not to be missed. Our panelists will discuss important information districts should know before leasing their facilities to a third party including must-have language for the lease agreement and the meaning of boilerplate terms. A checklist of issues to address will be provided and potential issues you may face in negotiating leases and best practices for facilities leasing will be discussed. Find out what factors are important to consider when leasing your facilities before you sign the lease agreement!

3:00 p.m. – 3:15 p.m.

Refreshment Break

Sponsored by: Public Financial Management & ASCIP

3:15 p.m. – 4:30 p.m.

GENERAL SESSION

Redondo/Pacific Room

California's State Teachers Retirement System: Trends and Developments Impacting Community Colleges

Panelists: Ed Derman, Deputy Chief Executive Officer, CalSTRS and Sharon Hendricks, Vice Chair of the STRS Board and Chair of the Investment Committee

This past legislative session we saw several developments with regard to CalSTRS including a legislative solution supported by ACBO and sponsored by CalSTRS to more clearly define criteria for creditable service and contributions. Add to this the latest trends in STRS audit findings and the practical implementation of rate hikes and you've got the makings of an interesting session you won't want to miss. Come get the latest and greatest about what's happening at CalSTRS from two of its leaders, and get the opportunity to have your retirement system questions answered.

4:30 p.m. – 5:30 p.m.

CLOSED GENERAL SESSION

Redondo/Pacific Room

ACBO SEMI-ANNUAL ASSOCIATION MEETING AND BOARD ELECTION

(This meeting is for college/district business officials only.)

Panelists: Andy Suleski, President, ACBO and Vice President of Administration, Butte-Glenn Community College (moderator) and members of the **ACBO Board of Directors**.

This session is the semi-annual meeting of ACBO--the Association of Chief Business Officials. ALL college/district staff attending the conference are members of the Association and are invited to attend this business meeting. Come meet your elected ACBO representatives and hear them report on a wide range of issues.

Information will be provided on the progress of various ACBO Task Forces and Workgroups that are charged with addressing business and fiscal issues on behalf of all 72 districts. The meeting agenda will also include a review of significant actions taken by the ACBO Board since the last semi-annual association meeting in May 2015. You'll hear about the progress made on the Association's objectives to achieve strategic goals, and planned activities for the 2015-16 operating year as they relate to the ACBO 2012-15 Strategic Plan.

5:30 p.m. – 7:00 p.m. **Reception**

Harbor Terrace

Sponsored by: Vavrinek, Trine, Day & Co. & Nelnet Business Solutions

7:00 p.m. **Dinner on Your Own**

WEDNESDAY, October 28, 2015

8:00 a.m. – 11:30 a.m. **Conference Check-In/Information Desk Open**

Foyer

8:00 a.m. – 8:30 a.m. **Networking Buffet Breakfast**

Seascape Ballroom

Sponsored by: Keygent LLC

8:30 a.m. – 10:00 a.m. **CLOSED GENERAL SESSION**

Redondo/Pacific Room

Semi-Annual Report of the Chancellor's Office: State Budget and System Update

Back for their always informative closing session, a team from the Chancellor's Office will be on hand to update attendees on the latest developments with regard to the Budget, apportionment issues, the FON and other topics of interest to CBOs.

Specific presentations by **Dan Troy** and other members of his team including **Diane Brady**, **Mario Rodriguez** and **Susan Yeager** will be followed by a comprehensive Q&A so all your questions and concerns can be addressed.

10:00 a.m. – 10:15 a.m. **Refreshment Break**

Sponsored by: AALRR

10:15 a.m. – 11:30 a.m. **GENERAL SESSION**

Redondo/Pacific Room

Legislation and Advocacy for Community Colleges: CCLC & ACCCA take you Under the Dome

Panelists: **Lizette Navarette**, Legislative Advocate, Community College League of California (CCLC) and **Michelle McKay Underwood**, Director, Legislative Services, School Services of California, Inc. and ACCCA's Legislative Advocate

Be it regulation, policy or process, nothing gets done at any institution that isn't, in some way, impacted by the California Legislature. The good news is you've got two of the finest representatives out there working for you throughout the year.

This past legislative session was a busy one for all concerned as the League and ACCCA each tracked hundreds of bills on behalf of colleges and ACCCA members respectively that had some degree of impact on college operations or the administrative profession.

Here to share the good, the bad and the just plain ugly are advocates for the League and ACCCA to report to you about what transpired, what will likely come back to life in the next session, and anything new on the horizon that you will need to be aware of. If you've ever thought, "There ought to be a law..." then this is the session where you'll find out if there is!

11:30 a.m. **Conference Adjourns—**

Thank you for participating! Travel safely!

Please plan to reconnect with your colleagues at the annual ACCCA/ACBO Governor's Proposed Budget Workshop January 20, 2016 in Sacramento!